

Sustainable Procurement Policy



We aim to be a trusted partner of choice, working with stakeholders to deliver a more prosperous and climate resilient future for all.

We are committed to:

- Determining the whole-life costs of goods and services to ensure that sustainability benefits and value for money are fully considered, where practical to do so.
- Expecting our supply chains to be engaged in the delivery of our Sustainable Procurement Policy and long-term service development.
- Engaging with suppliers who can demonstrate their sustainability credentials.
- Seeking to procure goods and services that help us to embed sustainability in our business activities.
- Continually reviewing our office consumables and ensuring new office products have satisfactory sustainability credentials.
- Integrating sustainability criteria and performance indicators into major operational and development contracts.
- Reviewing our Sustainable Procurement Policy annually.
- Auditing our Business Units against the commitments in this policy.

We will address sustainable procurement in all aspects of our business including:

Governance issues

- The Sustainability Forum shall provide guidance to ensure the delivery of the commitments in this policy.
- Our people who are responsible for procurement will receive appropriate documentation and instruction to implement the Policy.
- We will make our Sustainable Procurement Policy available on the Procurement Hub and to all incumbent and potential suppliers.

Key Focus Areas

Our contracts will aim to:

- **Energy:** reduce the direct electricity, gas, heat, coolth and fuel used by our assets.
- Maximise our own and occupier **recycling** in our properties.
- Minimise the amount of **waste** created by our activities.
- Reduce our water usage wherever practicable.
- Increase the use of **sustainable materials** in our business.
- Enhance local **employment** and personal development opportunities arising from our contracts, including subcontractors.

We will continually improve by:

- Developing a process to collate relevant information from suppliers to measure the social, financial and environmental impact of our procurement choices in our key focus areas.
- Eliminating the procurement of single use plastic products where possible.
- Encouraging the consideration of carbon intensity and/or emissions when procuring materials or services.
- Requiring suppliers to undertake a Sustainability & ESG Assessment.